

Newberry Theater

Rental Terms and Conditions

The Newberry Theater Foundation (NTF) rents the theater and adjoining concessions space on the first floor to businesses and individuals to raise funds to restore and operate the Newberry Theater. To ensure public safety and protect this historic building, the following terms and conditions shall apply.

1. Public Safety

All renters must agree to follow all public safety ordinances and common practices. No inherently unsafe activity shall be performed and all fire exits shall remain open during hours of operation. No persons are to enter the basement, balcony, second or third floor areas.

2. Proof of Insurance

Businesses and individuals must present proof of a minimum of \$1M of liability insurance. Most individuals will want to add a temporary rider to their homeowners insurance policy.

3. Security Deposit

A \$500 deposit is required in advance of the event, and will be returned to you in full if all rental rules are followed.

4. Theater Preservation

The Newberry Theater is a rare slice of American history, and we are renting the theater to raise the estimated \$4M needed for restoration. All renters are responsible for ensuring that the theater is treated with care. No items shall be attached to the walls, food and drink can only be brought into the theater with prior approval, and all trash must be disposed of prior to leaving.

5. Rental Rates

Rental fees are due in advance of the event. The Newberry Theater can be rented for:

- \$100 for one hour
- \$200 for three hours
- \$500 for eight hours

Notes:

- *Concessions space rental is \$50 per event, and the kitchen is to be cleaned prior to leaving.*
- *Rental rates are subject to change without notice.*
- *A \$100 per hour fee will be charged for each hour or portion thereof past the allotted time.*
- *A cleaning fee may be charged depending on the needs of your event.*
- *NO alcohol shall be brought into the theater without prior written approval (separate rates apply).*

Accepted this date, _____

George Karayannis, President
Newberry Theater Foundation

Name
Organization